

# BUSINESS GUIDANCE AND RESOURCES FOR EMPLOYERS AND EMPLOYEES AS IT RELATES TO COVID-19



Dear Business Leaders,

As we continue to monitor the conditions, there has been an increase in new cases nationwide and raising concerns about the spread of the virus. Recently, the World Health Organization (WHO) declared COVID-19 a pandemic. The situation regarding COVID-19 continues to be dynamic, San Bernardino County Public Health also declared a public health emergency due to Coronavirus as a proactive measure. We recognize that these events may have impacted you and your businesses.

The San Bernardino County Department of Public Health (DPH) has continued to monitor Novel Coronavirus 2019 (COVID-19) as the situation is quickly evolving. Please see the link below to stay updated on all new information.

[San Bernardino County Department of Public Health \(DPH\)](#)

[City of Rancho Cucamonga](#)

Our County, State and Federal partners are diligently working in partnership with counties to pursue SBA's Economic Injury Disaster Declaration with required documentation.

Please continue to check these resources that capture the State's current guidance as it is continuing to evolve.

- All official public health information can be found at the California Department of Public Health: <https://www.cdph.ca.gov/>
- The latest news on business assistance can be found on GO-Biz's website: <https://business.ca.gov/coronavirus-2019/>
- Employers and employees can find resources here: <https://www.labor.ca.gov/coronavirus2019/>

## **Additional Federal and State Government Resources:**

- The U.S. Small Business Administration is offering designated states and territories low-interest federal disaster loans for working capital to small businesses suffering substantial economic injury as a result of the Coronavirus (COVID-19).
  - Three-Step Process for Loan
- The Export-Import Bank of the United States (EXIM) is announcing relief provisions for exporters and financial institutions located throughout the United States that may have been affected by COVID-19 (Coronavirus).
- [GO-Biz main COVID-19 resource webpage](#) with links to the IBank, Small Business Advocate, State Treasurer, Labor and Workforce Agency, Franchise Tax Board, and Department of Tax and Fee Management.

- [The California Office of the Small Business Advocate](#) is available to help businesses identify resources and obtain answers to critical questions (to the extent known).
- At [California's Small Business Finance Center](#), small businesses can access a range of financial products, including loan guarantees and direct loans.
- California iBank: [Small Business Finance Center](#)
- California Treasurers Office: [CalCAP](#)
- EDD: [Work Sharing Program](#)
- Summary chart with links to benefits available to workers: <https://www.labor.ca.gov/coronavirus2019/#chart>
- Labor and Workforce Development Agency's primary website for COVID-19, including information on support services for workers and interim guidelines for protecting workers: <https://www.labor.ca.gov/coronavirus2019/>
- Employers experiencing hardship as a result of COVID-19 may request up to a 60-day extension of time from the EDD to file their state payroll reports and/or deposit state payroll taxes without penalty or interest. A written request for an extension must be received within 60 days from the original delinquent date of the payment or return. For questions, employers may call the EDD Taxpayer Assistance Center. **Toll-free from the U.S. or Canada: 1-888-745-3886**

### Interim Guidelines for Protecting Workers in General Industry

- [Cal/OSHA Interim Guidelines for General Industry on 2019 Novel Coronavirus Disease \(COVID-19\)](#)

### Utility Partner Resources:

- [SCE](#) will help customers with their bills by suspending service disconnections for nonpayment and waiving late fees for business and residential customers impacted by the COVID-19 emergency.
- [Southern California Gas](#) is committed to helping customers experiencing hardships, including from the Coronavirus. If in need of assistance, we encourage customers to call us at 1800-427-2200. If you're experiencing financial hardship due to COVID-19, we are supporting our residential and small business customers

### Support Services for Workers

- [Summary Chart: Benefit for Workers Impacted by COVID-19](#)
- [Paid Sick Leave](#) Information
- [Information on Disability Insurance \(DI\), Paid Family Leave \(PFL\), and Unemployment Insurance \(UI\)](#)
- [Support Services for those who are Sick or Quarantined, Caregiving, or Dealing with Reduced Work Hours.](#)
- [Frequently Asked Questions: Coronavirus 2019 \(COVID-19\) and Benefit Guidance](#)

Thank you for your partnership, and we wish you, your families and colleagues continued safety and health.